



Welcome to the City of Peekskill! We are excited to help you on your journey to starting a new business in our vibrant and diverse community. Below is an outline of key requirements to guide you through the process of opening your business.



1 Zoning Compliance:

Before you start, confirm that your proposed business is permitted in the zoning district where the property is located. Use the [Zoning Map](#), [Zoning Districts Chart](#), [Downtown Local Historic District Map](#) and the [Code of the City of Peekskill](#), all available at cityofpeekskillny.gov.

2 Proposed Plans for Build-Out:

If you plan to renovate or modify the space, you will need to submit a Building Permit Application along with all required documentation. The documentation requirements are listed on the [Building Permit Application](#).

3

Certificate of Occupancy:

A [Certificate of Occupancy](#) must be obtained from the building department

prior to commencing business operations. This certificate ensures that the property complies with all building codes and zoning regulations. A Certificate of Occupancy is required for all new businesses, changes in business location, or changes in the type of business activity. Applications are available online or at the Building Department.

4 Fire Safety & Property Maintenance:

A [Fire Safety and Property Maintenance Application](#) is required to ensure that your property meets the standards of the 2020 Fire Code of New York State. This Application is available online or at the Building Department.

5 Property Registration:

In case of an emergency, all properties that contain a commercial business use must have owner, tenant, and after hours contact numbers registered with the City. You can access the [Property Registration Form](#) online or visit the Building Department to obtain it.

6 Signage Permit:

Planning to install a sign for your business? All signs must be installed under a separate [Sign Permit](#). Applications are available online at cityofpeekskillny.gov or in person at the Building Department. Sign requirements are listed in chapter 468 of the City Code of Peekskill and available online at ecode360.com/6431017.

For more details, please visit cityofpeekskillny.gov or contact the [City of Peekskill Building Department](#) at (914) 734-4140. We are here to assist you every step of the way!

Congratulations!

