



CITY OF PEEKSKILL
CITY HALL

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**PEEKSKILL FACILITIES DEVELOPMENT CORPORATION
REGULAR MEETING
Tuesday, April 29, 2025
City Council Chambers
840 Main Street, Peekskill, New York
7:00 P.M.**

Members of the public will also be provided access to listen to a live stream of this meeting via audio broadcast on the Government Access Cablevision Channel 78/Verizon Fios Channel 28, or on the Peekskill website at <https://www.cityofpeekskillny.gov/AgendaCenter/Peekskill-Facilities-Development-Corpora-8>. A recording along with transcribed meeting minutes will also be posted when available.

- 1. Correspondence**
- 2. Acceptance of Minutes**
 - February 25, 2025, Meeting Draft (Attached)
 - March 25, 2025, Annual Meeting Draft (Attached)
 - March 25, 2025, Finance and Audit Committee Meeting Draft (Attached)
 - March 25, 2025, Governance Committee Meeting Draft (Attached)
- 3. Monthly Financial Report**
 - PFDA Financial Report (Attached)
 - Peekskill Firehouse Kitchen Incubator (PFKI) Financial Report (Attached)
 - PFKI Monthly Expense Report (Attached)
 - PFDC Insurance Renewal Quotes Update
- 4. Old Business Reports and Discussion**
 - PFKI Update and Discussion
 - PFKI Projected Bidding Schedule
- 5. New Business (Nothing to Report)**
- 6. Executive Session (if needed)**
- 7. Adjournment**

CITY OF PEEKSKILL FACILITIES DEVELOPMENT CORPORATION

Draft Regular Meeting Minutes

Tuesday, February 25, 2025, at

7:00 P.M.

840 Main Street (2nd Floor Council Chamber), Peekskill, NY 10566

Members of the public were provided access to listen to a live stream of this meeting via audio broadcast on the Government Access Cablevision Channel 78/Verizon Fios Channel 28 or the

Peekskill website at <https://www.cityofpeekskill.com/129/Agendas-Minutes>. A recording will be posted on the PIDA website.

Board Members Present: Deborah Post, Alan Kravitz, Rohan de Freitas, Drew Claxton

Board Members Absent: Juliene Bell- Smith

Staff Present: Justin Miller, Counsel; Abisoye Oridedi, Financial & Administrative Consultant

Staff Absent: Matthew Rudikoff, Executive Director;

The Chair, Ms. Post, opened meeting at 7:04 PM and indicated that the Peekskill Industrial Development Agency (PIDA) and Peekskill Facilities Development Corporation (PFDC) meetings would run concurrently.

There being no correspondence, Ms. Post introduced the next agenda item: Acceptance of the January 28, 2025, PFDC Board Meeting Minutes. With no further comments, Ms. Claxton moved to approve the January 2025 PFDC Board Meeting Minutes, and Mr. Kravitz seconded the motion. The motion carried.

Next, Ms. Oridedi presented the PFDC's Summary of Revenues and Expenditures for the month, emphasizing the revenue received, interest earned, and expenditures incurred. Ms. Post expressed concern that the interest earned to date is significantly lower than the amount budgeted for the year. Ms. Oridedi acknowledged this issue and mentioned that an email has been sent to the bank to investigate the matter further.

Next, Ms. Oridedi presented the PFKI Expenditure Report, highlighting the expenses incurred to date.

Next, Ms. Oridedi presented the draft FY24 PARIS Report to the Board. She highlighted the outstanding items: Audit Report – The audit is currently in progress and will be finalized before the March Board meeting; Mission Statement & Measurement Report – The draft is underway and will be completed before the March Board meeting; Annual Report on Operations & Accomplishments – The draft is in progress and will be finalized before the March Board meeting; and Board Evaluation – Alan Kravitz is working with the Board to collect evaluations and submit them to ABO by March 31, 2025.

Next, Ms. Oridedi provided an update on the FY24 Audit. She mentioned that a draft financial

statement and audit report were sent late this afternoon. She plans to review these documents and follow up with the auditors on any outstanding items. Ms. Oridedi noted that the auditor will present the draft audit report and financial statement to the Board at the March meeting.

There being no further PFDC business, Mr. de Freitas moved, and Mr. Kravitz seconded a motion to adjourn at 7:32 PM. Motion carried.

CITY OF PEEKSKILL FACILITIES DEVELOPMENT CORPORATION

Draft Annual Meeting Minutes

Tuesday, March 25, 2025, at

7:00 P.M.

840 Main Street (2nd Floor Council Chamber), Peekskill, NY 10566

Members of the public were provided access to listen to a live stream of this meeting via audio broadcast on the Government Access Cablevision Channel 78/Verizon Fios Channel 28 or the Peekskill website at <https://www.cityofpeekskill.com/129/Agendas-Minutes>. A recording will be posted on the PIDA website.

Board Members Present: Deborah Post, Alan Kravitz, Juliene Bell- Smith

Board Members Absent: Rohan de Freitas, Drew Claxton

Staff Present: Matthew Rudikoff, Executive Director; Julie Marshall & Adriana Baranello, Counsel; Abisoye Oridedi, Financial & Administrative Consultant

Also Present: Jeffrey Shaver, PKF O'Connor Davies

The Chair, Ms. Post, opened the following meetings at 7:05 PM and indicated that the Peekskill Industrial Development Agency (PIDA), Peekskill Facilities Development Corporation (PFDC) and City of Peekskill Local Development Corporation (PLDC) meetings would run concurrently.

There being no correspondence, Ms. Post introduced the next agenda item: the FY24 Audited Financial Statements. Jeffrey Shaver, Partner at PKF O'Connor Davies presented the Agency's Draft Auditor's Report and Annual Financial Statements. He began by summarizing the independent auditor's report, stating that the agency received an unmodified or "clean" opinion—the most favorable rating the agency can obtain. Mr. Shaver also reviewed the internal control report, confirming that no material weaknesses or significant deficiencies were identified during the audit. He then outlined the key financial highlights. During the discussion, Ms. Post inquired about the highlighting of Note 4. Mr. Shaver explained that it had been flagged pending receipt of a litigation overview from legal counsel. As the report had been received by the time of the meeting, the highlight would be removed prior to finalizing and issuing the report.

Ms. Post asked Mr. Shaver why the Workforce Development funds were not classified as restricted, given that they have been earmarked for a specific purpose. Mr. Shaver explained that the designation was made internally by the Board, rather than being imposed by an external party or legal agreement. For funds to be classified as "restricted," the limitation must come from an outside source; internally designated or self-imposed restrictions do not meet the criteria for that classification.

Next, Ms. Post asked Mr. Shaver to clarify the difference between the \$122,321 listed as "Restricted for Future Project Costs" and the \$76,900 allocated for operations. Mr. Shaver explained that the \$122,321 amount restricted for future project costs represents funds

expected to be reimbursed by the EDA for the Kitchen Incubator Project. This figure corresponds to the combined total of the 2023 and 2024 “Dues from Government” line item in the financial statements. In contrast, the \$76,900 reflects unrestricted funds available to the PFDC for general operational use.

Mr. Shaver continued with a review of the Report to Those Charged with Governance. The auditors found no concerns with management’s cooperation during the audit. However, they offered two recommendations. First, the agency should revise its procurement policy to comply with state regulations, which require formal bidding for equipment purchases of \$20,000 or more and for labor or public works projects valued at \$35,000 or more. When Ms. Post asked about the treatment of professional services under this rule, Mr. Shaver clarified that professional services are not subject to these bidding laws and fall outside the procurement policy’s scope. The second recommendation was related to Journal Entries for Kitchen Incubator Project: Currently, the auditors are recording the journal entries related to the Kitchen Incubator Project on PFDC’s books. The recommendation is for the agency to begin handling this task internally. Mr. Shaver emphasized that as the project continues to grow, it will become increasingly important for PFDC to manage these entries. Ms. Post asked whether Ms. Oridedi could begin posting these entries on a quarterly basis, with the potential to move to monthly postings as the project activity increases.

Ms. Post introduced the next agenda item: Acceptance of the February 25, 2025, PFDC Board Meeting Minutes. Ms. Bell-Smith stated that she was absent from that meeting and would abstain from voting, a position confirmed by legal counsel. Due to a lack of quorum, approval of the minutes was deferred to the next board meeting.

Mr. Rudikoff introduced the next agenda item: the Monthly Financial Report. Ms. Oridedi presented the PFDC’s Summary of Revenues and Expenditures for the reporting period, highlighting received revenues, interest earned, and current expenditures. She also provided an update on the interest discrepancy identified in the bank accounts. The bank acknowledged that the agreed-upon interest rate was 3% at the time the account was opened and is working to correct the issue retroactively.

Next, Ms. Oridedi presented the PFKI Expenditure Report, providing a summary of expenses incurred to date. Ms. Post requested that NYPA charges be separated from the City of Peekskill line items and clearly labeled as utilities for greater clarity. Ms. Oridedi then highlighted the Con Edison charges, noting that the costs have been unusually high for a building that is currently not in use. Mr. Kravitz explained that the elevated bills may be due to the heat being set at approximately 80 degrees, although it is unclear who is adjusting the thermostat—this is believed to be a major factor contributing to the high utility costs. Ms. Post inquired why there are separate accounts for NYPA and Con Edison, and expressed the need to better understand the monthly maintenance costs associated with the 701 Washington Street property. She requested a detailed breakdown of monthly expenses for the building, including clarification on what each utility account is being used for.

Next, Ms. Oridedi to present the Draft FY24 PARIS Report. She reported that all outstanding items from the prior meeting—including the Audit Report, Mission Statement & Measurement Report, and the Annual Report on Operations & Accomplishments—had been completed. The

PARIS Report is finalized and ready for submission, pending the receipt of the signed audit report. Ms. Post asked whether Ms. Oridedi could assume responsibility for completing the PARIS reporting, a task previously handled by Harris Beach. Ms. Oridedi confirmed that she is well-positioned to take on this responsibility, given her experience working with Julie Marshall over the past two years.

Next Ms. Post introduced the next agenda item: Ratification of the Annual Meeting Resolution. Mr. Rudikoff explained that the resolution serves to reaffirm key organizational matters, including the re-adoption of policies, confirmation of Board officers and committees, staff designations, and general governance policies such as FOIL compliance. Mr. Rudikoff highlighted that a central component of the resolution is the formal acceptance of the annual audit, the auditor's management letter, and the PARIS Report. Section 1 includes the agency's Mission Statement, Performance Measures, and annual policy re-adoption. Section 2 outlines policies required under PAAA and PARA. Section 3 pertains to the Independent Auditor's Report and management letter presented earlier in the meeting. Section 4 references the PARIS Report, which was reviewed by the Board. Section 5 confirms officer roles: Ms. Post will continue as Chair, Mr. Kravitz as Vice Chair, and Ms. Bell-Smith as Secretary. Sections 6 and 7 reaffirm that the Audit and Finance Committee and the Governance Committee will continue to function as committees of the whole. Section 8 confirms Mr. Rudikoff will remain Executive Director. Section 9 authorizes the timely submission of all required filings before the end of the month. Pending on further questions or comment, Mr. Kravitz moved, and Ms. Bell-Smith seconded the motion to approve the Annual Resolution.

Next, Ms. Post introduced the next agenda item: Acknowledgement of Fiduciary Duty. Ms. Marshall explained that this is a required statement that must be reviewed and signed annually by all Board members and kept on file by the agency—though it is not submitted to the state. This annual affirmation confirms that Board members understand and acknowledge their fiduciary responsibilities. She also noted that there is a checkbox in the PARIS system to indicate that Board members have reviewed and acknowledged the document. Mr. Rudikoff added that the Board can sign the documentation at the next meeting when all members are present.

Next, Mr. Rudikoff introduced the next agenda item: Peekskill Firehouse Kitchen Incubator Update and Discussion. Mr. Rudikoff shared that he has been in communication with Program Manager Andy Yee, who confirmed that the project is still moving forward. However, due to staffing shortages within the agency, the approval to go to bid is delayed. Despite this, Mr. Yee indicated that the bid is still expected to be issued within the next month. Ms. Post expressed concern about the ongoing costs being incurred without a clear timeline for moving forward with the project. Ms. Post asked whether there are any additional actions the Board can take to help expedite the project. Mr. Kravitz noted no because the EDA is understaffed.

Lastly, Mr. Rudikoff introduced the next agenda item: Peekskill Herald Article on Peekskill Firehouse Kitchen Incubator. He noted the new article echoed the delay in the EDA project due to recent developments at the Federal level.

There being no further PFDC business, Mr. Kravitz moved, and Ms. Bell-Smith seconded a motion to adjourn the Annual Meeting at 8:35 PM. Motion carried.

CITY OF PEEKSKILL FACILITIES DEVELOPMENT CORPORATION
Draft Audit & Finance Committee
Meeting Minutes
Tuesday, March 25, 2025, at
7:00P.M.
840 Main Street (2nd Floor Council Chamber), Peekskill, NY 10566

Members of the public were provided access to listen to a live stream of this meeting via audio broadcast on the Government Access Cablevision Channel 78/Verizon Fios Channel 28 or the Peekskill website at <https://www.cityofpeekskill.com/129/Agendas-Minutes>. A recording will be posted on the PIDA website.

Board Members Present: Deborah Post, Alan Kravitz, Juliene Bell- Smith

Board Members Absent: Rohan de Freitas, Drew Claxton

Staff Present: Matthew Rudikoff, Executive Director; Julie Marshall & Adriana Baranello, Counsel; Abisoye Oridedi, Financial & Administrative Consultant

Also Present: Jeffrey Shaver, PKF O'Connor Davies

The Chair, Ms. Post at 7:05 PM opened the Peekskill Facilities Development Corporation (PFDC), Audit and Finance Committee meeting.

Ms. Post introduced the next agenda item: the FY24 Audited Financial Statements. Jeffrey Shaver, Partner at PKF O'Connor Davies presented the Agency's Draft Auditor's Report and Annual Financial Statements. He began by summarizing the independent auditor's report, stating that the agency received an unmodified or "clean" opinion—the most favorable rating the agency can obtain. Mr. Shaver also reviewed the internal control report, confirming that no material weaknesses or significant deficiencies were identified during the audit. He then outlined the key financial highlights. During the discussion, Ms. Post inquired about the highlighting of Note 4. Mr. Shaver explained that it had been flagged pending receipt of a litigation overview from legal counsel. As the report had been received by the time of the meeting, the highlight would be removed prior to finalizing and issuing the report.

Ms. Post asked Mr. Shaver why the Workforce Development funds were not classified as restricted, given that they have been earmarked for a specific purpose. Mr. Shaver explained that the designation was made internally by the Board, rather than being imposed by an external party or legal agreement. For funds to be classified as "restricted," the limitation must come from an outside source; internally designated or self-imposed restrictions do not meet the criteria for that classification.

Next, Ms. Post asked Mr. Shaver to clarify the difference between the \$122,321 listed as "Restricted for Future Project Costs" and the \$76,900 allocated for operations. Mr. Shaver explained that the \$122,321 amount restricted for future project costs represents funds expected to be reimbursed by the EDA for the Kitchen Incubator Project. This figure

corresponds to the combined total of the 2023 and 2024 “Dues from Government” line item in the financial statements. In contrast, the \$76,900 reflects unrestricted funds available to the PFDC for general operational use.

Mr. Shaver continued with a review of the Report to Those Charged with Governance. The auditors found no concerns with management’s cooperation during the audit. However, they offered two recommendations. First, the agency should revise its procurement policy to comply with state regulations, which require formal bidding for equipment purchases of \$20,000 or more and for labor or public works projects valued at \$35,000 or more. When Ms. Post asked about the treatment of professional services under this rule, Mr. Shaver clarified that professional services are not subject to these bidding laws and fall outside the procurement policy’s scope. The second recommendation was related to Journal Entries for Kitchen Incubator Project: Currently, the auditors are recording the journal entries related to the Kitchen Incubator Project on PFDC’s books. The recommendation is for the agency to begin handling this task internally. Mr. Shaver emphasized that as the project continues to grow, it will become increasingly important for PFDC to manage these entries. Ms. Post asked whether Ms. Oridedi could begin posting these entries on a quarterly basis, with the potential to move to monthly postings as the project activity increases.

Next Ms. Post introduced the next agenda item: Ratification of the Annual Meeting Resolution. Mr. Rudikoff explained that the resolution serves to reaffirm key organizational matters, including the re-adoption of policies, confirmation of Board officers and committees, staff designations, and general governance policies such as FOIL compliance. Mr. Rudikoff highlighted that a central component of the resolution is the formal acceptance of the annual audit, the auditor’s management letter, and the PARIS Report. Section 1 includes the agency’s Mission Statement, Performance Measures, and annual policy re-adoption. Section 2 outlines policies required under PAAA and PARA. Section 3 pertains to the Independent Auditor’s Report and management letter presented earlier in the meeting. Section 4 references the PARIS Report, which was reviewed by the Board. Section 5 confirms officer roles: Ms. Post will continue as Chair, Mr. Kravitz as Vice Chair, and Ms. Bell-Smith as Secretary. Sections 6 and 7 reaffirm that the Audit and Finance Committee and the Governance Committee will continue to function as committees of the whole. Section 8 confirms Mr. Rudikoff will remain Executive Director. Section 9 authorizes the timely submission of all required filings before the end of the month. With no further questions, Ms. Post requested the Board’s approval of the Audited Financial Statements. Mr. Kravitz made a motion to approve the audited financials and recommend them for final approval and adoption. Ms. Bell-Smith seconded the motion.

Next Ms. Post introduced the agenda item: Review and Approval of Audit & Finance Committee Charter. No questions noted from the Board members. Mr. Kravitz made a motion to approve the Audit & Finance Committee Charter. Ms. Bell-Smith seconded the motion.

There being no further Finance and Audit committee business, Mr. Kravitz moved, and Ms. Bell-Smith seconded a motion to adjourn the meeting at 8:35 PM. Motion carried.

CITY OF PEEKSKILL FACILITIES DEVELOPMENT CORPORATION
Draft Governance Committee
Meeting Minutes
Tuesday, March 25, 2025, at
7:00P.M.
840 Main Street (2nd Floor Council Chamber), Peekskill, NY 10566

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Board Members Present: Deborah Post, Alan Kravitz, Juliene Bell- Smith

Board Members Absent: Rohan de Freitas, Drew Claxton

Staff Present: Matthew Rudikoff, Executive Director; Julie Marshall & Adriana Baranello, Counsel; Abisoye Oridedi, Financial & Administrative Consultant

Also Present: Jeffrey Shaver, PKF O'Connor Davies

The Chair, Ms. Post at 7:05 PM opened the Peekskill Facilities Development Corporation (PFDC), Governance Committee meeting.

Next Ms. Post introduced the next agenda item: Ratification of the Annual Meeting Resolution. Mr. Rudikoff explained that the resolution serves to reaffirm key organizational matters, including the re-adoption of policies, confirmation of Board officers and committees, staff designations, and general governance policies such as FOIL compliance. Mr. Rudikoff highlighted that a central component of the resolution is the formal acceptance of the annual audit, the auditor's management letter, and the PARIS Report. Section 1 includes the agency's Mission Statement, Performance Measures, and annual policy re-adoption. Section 2 outlines policies required under PAAA and PARA. Section 3 pertains to the Independent Auditor's Report and management letter presented earlier in the meeting. Section 4 references the PARIS Report, which was reviewed by the Board. Section 5 confirms officer roles: Ms. Post will continue as Chair, Mr. Kravitz as Vice Chair, and Ms. Bell-Smith as Secretary. Sections 6 and 7 reaffirm that the Audit and Finance Committee and the Governance Committee will continue to function as committees of the whole. Section 8 confirms Mr. Rudikoff will remain Executive Director. Section 9 authorizes the timely submission of all required filings before the end of the month.

With no further questions, Ms. Post requested the Board re-adoption of policies. Mr. Kravitz made a motion to approve the annual meeting resolution, policies and recommend them for final approval and adoption. Ms. Bell-Smith seconded the motion.

Next Ms. Post introduced the agenda item: Review and Approval of Governance Committee Charter. No questions noted from the Board members. Mr. Kravitz made a motion to approve

the Governance Charter. Ms. Bell-Smith seconded the motion.

There being no further Governance committee business, Mr. Kravitz moved, and Ms. Bell-Smith seconded a motion to adjourn the meeting at 8:35 PM. Motion carried.

Peekskill Facilities Development Corporation
Summary of Revenues and Expenditures
As of April 25, 2025

<u>Account No.</u>	<u>Account Description</u>	<u>Budget FY25</u>	<u>Actuals as of 4/25/2025</u>	<u>YTD Budget Balance \$</u>	<u>YTD Budget Balance %</u>
<u>Revenues</u>					
019.0019.2401	INTEREST EARNINGS	\$ 30,000	\$ 29	\$ (29,971)	100%
019.0019.2402	APPROPRIATED FUND BALANCE	\$ 20,000	\$ -	\$ (20,000)	100%
019.8610.2403	PEEKSKILL FIREHOUSE KITCHEN INCUBATOR - EDA GRANT	\$ 2,396,668	\$ -	\$ (2,396,668)	100%
019.8610.2404	PEEKSKILL FIREHOUSE KITCHEN INCUBATOR - ESD GRANT	\$ 995,000	\$ -	\$ (995,000)	100%
019.0019.2405	PFKI - CITY OF PEEKSKILL SHORT TERM LOAN	\$ 1,400,000	\$ -	\$ (1,400,000)	100%
Total Revenues		\$ 4,841,668	\$ 29	\$ (4,841,639)	100%
<u>Expenditures</u>					
019.6989.0401	PROFESSIONAL FEES	\$ 15,000	\$ 4,271	\$ 10,729	72%
019.8610.0476	WORKFORCE DEVL PROGRAM	\$ 35,000	\$ -	\$ 35,000	100%
019.8610.0478	PEEKSKILL FIREHOUSE KITCHEN INCUBATOR - EXPENSE	\$ 4,791,668	\$ -	\$ 4,791,668	100%
Total Expenditures		\$ 4,841,668	\$ 4,271	\$ 4,837,397	
Surplus (Deficit)		\$ -	\$ (4,242)	\$ (4,242)	

		as of 4/25/2025
NET ASSETS/FUND BAL 2024	\$	111,913
Fund Balance as of 4/25/2025	\$	107,670
	\$	107,670
Cash Balance - Checking (WF)	\$	5,532
Cash Balance - Investment (PCSB)	\$	5,852
Cash Balance - Checking (Orange Bank & Trust)	\$	45,515
Cash Balance - Investment (Orange Bank & Trust)	\$	50,771
	\$	107,670

Note 1

Note 1: \$70,000 of Fund Balance is restricted. This amount is for the Workforce Development Program

Peekskill Facilities Development Corporation
Firehouse Kitchen Incubator
Expenditure Report
As of 4/25/2025

Total Project Cost	\$ 6,024,272.00
Total funding on hand, grants and matching funds	\$ 4,241,668.00
Current total project shortfall	<u>\$ 1,782,604.00</u>

Source of Funds Usage to Date

Confirmed Sources of Fund	Budgeted Spend	Actual Spend	Remaining Spend
BUCKET A1 - USEDA Federal Grant	\$ 2,396,668.00	\$ 130,646.63	\$ 2,266,021.37
BUCKET A2 - PFDC Local Matching Share of EDA Grant	\$ 599,167.00	\$ 32,661.66	\$ 566,505.34
BUCKET B - NYSESSED Economic Development Grant Amount	\$ 995,000.00	\$ -	\$ 995,000.00
BUCKET C - PFDC Local Matching Share of NYSESSED Grant	\$ 99,500.00	\$ -	\$ 99,500.00
BUCKET D - Non-grant matching PIDA allocation	\$ 151,333.00	\$ 20,953.67	\$ 130,379.33
	4,241,668.00	184,261.96	4,057,406.04

PFKI Pre-Construction Allocation/Expenditure To Date

Expenditure	Actual FY23	Actual FY24	Actual FY25	Total	Source of Fund
Estimating Service of New York	\$ 2,490.00	\$ -	\$ -	\$ 2,490.00	Bucket A1
Copy Center - Printing Services	\$ 506.00	\$ 1,005.00	\$ -	\$ 1,511.00	Bucket D
MJM - Videography Services	\$ 3,500.00	\$ -	\$ -	\$ 3,500.00	Bucket D
Harris Beech - Legal Services	\$ 4,725.00	\$ 35,609.02	\$ 1,300.00	\$ 41,634.02	Bucket A1
Construction Specifications Inc. - Specification Writer	\$ -	\$ -	\$ -	\$ -	Bucket A1
Katherine Gregory - Kitchen Incubator Consultant	\$ -	\$ 3,475.70	\$ 1,100.00	\$ 4,575.70	Bucket A1
RUKI LLC - Administrative & Finance Services	\$ -	\$ 2,615.00	\$ 600.00	\$ 3,215.00	Bucket A1
City of Peekskill - Site plan and Building Dept fees	\$ 35,400.00	\$ 1,312.12		\$ 36,712.12	Bucket A1
PVE-LLC - Environmental Services	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00	Bucket A1
Sewer Heroes	\$ -	\$ 475.00	\$ -	\$ 475.00	Bucket A1
Day & Stakosa - Civil & Structural Engineering Services	\$ 7,200.00	\$ 18,000.00	\$ -	\$ 25,200.00	Bucket A1
Joe Thompson - Architectural Services	\$ -	\$ 13,900.00	\$ -	\$ 13,900.00	Bucket D
Fellenzer - MEP Engineer	\$ -	\$ 38,500.00	\$ 2,750.00	\$ 41,250.00	Bucket A1
Donald R. Stedge PLS - Land Suveryor	\$ -	\$ 1,100.00	\$ -	\$ 1,100.00	Bucket A1
Big John's Moving Company	\$ -	\$ -	\$ 1,150.00	\$ 1,150.00	Bucket D
PODS Moving & Storage	\$ -	\$ -	\$ 892.67	\$ 892.67	Bucket D
Con Ed	\$ -	\$ -	\$ 3,003.24	\$ 3,003.24	Bucket A1
NYPA	\$ -	\$ -	\$ 1,653.21	\$ 1,653.21	Bucket A1
Total	\$ 53,821.00	\$ 117,991.84	\$ 12,449.12	\$ 184,261.96	

**Peekskill Facilities Development Corporation
Firehouse Kitchen Incubator
Monthly Expenses for 701 Washington Street**

	January	February	March	April	May*	June*	July*	August*	September*	October*	November*	December*
PODS Moving & Storage	\$ 376.31	\$ 258.18	\$ 258.18	\$ 258.18	\$ 258.18	\$ 258.18	\$ 258.18	\$ 258.18	\$ 258.18	\$ 258.18	\$ 258.18	\$ 258.18
ConEdision	\$ 1,896.28	\$ 1,106.96	\$ 1,261.65	\$ 1,029.00	\$ 753.00	\$ 327.00	\$ 79.00	\$ 79.00	\$ 200.00	\$ 300.00	\$ 700.00	\$ 1,000.00
NYPA	\$ 344.00	\$ 577.02	\$ 732.19	\$ 495.65	\$ 300.00	\$ 150.00	\$ 80.00	\$ 80.00	\$ 100.00	\$ 100.00	\$ 300.00	\$ 40.00
Total	\$ 2,616.59	\$ 1,942.16	\$ 2,252.02	\$ 1,782.83	\$ 1,311.18	\$ 735.18	\$ 417.18	\$ 417.18	\$ 558.18	\$ 658.18	\$ 1,258.18	\$ 1,298.18

*Estimated monthly expense based on prior years bill