

MEMORANDUM

Department of Planning and Development

TO: Matthew Alexander, City Manager

FROM: Carol J. Samol, AICP, Director of Planning

DATE: December 3, 2025

Re: 2026 Renewal of CPL as Consulting Engineer

The City of Peekskill issued a Request for Proposals for Professional Engineering Services to assist the Departments of Planning and City Services. CPL Architecture, Engineering & Planning (CPL) was awarded the contract in 2022. CPL has the required in-house engineering disciplines that are necessary to review site plans and assist the City with site plan environmental reviews, as needed. CPL also supports DPW in analyzing development projects and capital projects for the City.

The rates were adjusted in 2025; the hourly rates for Project Manager are \$180 to \$205 and for Senior Engineer Civil/Structural from \$150 to \$170.

If Council concurs, a resolution will be prepared for the January 1, 2026 meeting that authorizes the City Manager to renew for one year the contract with CPL Architecture, Engineering & Planning for these services. Please place this item on the December 15, 2026, Committee of the Whole for discussion and direction.