

MEMORANDUM

DEPARTMENT OF PLANNING AND DEVELOPMENT

TO: Matthew Alexander, City Manager

FROM: Carol J. Samol, AICP, Director of Planning & Development

DATE: December 26, 2025

RE: Authorization for Common Council to Declare Its Intent as Lead Agency
Under SEQR for the Review of the Lockwood Drive Project

The City submitted a grant application to the Westchester County Flood Mitigation Fund in September 2025 for the replacement of the Lockwood Drive Culvert (“the project”) which had previously collapsed and caused extensive flooding, roadway deterioration and embankment erosion.

As part of the funding request and Board of Legislators approval, the County requires the City to undertake coordinated review and determination pursuant to the State Environmental Quality Review Act (SEQR). The Peekskill Common Council may serve as the Lead Agency for SEQR review and may declare its intent to serve as Lead Agency to all involved and interested agencies. The County Board of Legislators is an involved agency. The project is currently classified as Unlisted pending completion of the project design, at which time it may be classified as a Type I or Type II Action. The County funding is necessary to produce a final project design, so at this time, the City should proceed with coordinated SEQR review of an Unlisted action.

A Short Environment Assessment Form for the project has been completed and is attached. Once the Common Council declares its intent to act as Lead Agency, a Notice of Intent will be sent to involved and interested agencies which will then have 30 days to comment as to whether or not they agree on the Common Council’s role as Lead Agency.

Please place this item on the January 5, 2026 agenda of the Committee of the Whole for discussion. At the Common Council’s direction, a Resolution will be prepared for January 12, 2026 authorizing the Common Council to declare its intent to act as Lead Agency for the Lockwood Drive Culvert project SEQR review.