

## **How to Obtain a Genealogical Record** **(Births, Marriages and Deaths)**

These records are uncertified copies of birth, marriage and death records that can only be used for genealogical purposes. Our records begin in 1892.

### **Applying by Mail:**

Birth Records (75 years or more passed since date of birth), Marriage Records (50 years or more passed since marriage date) and Death Records (50 years or more passed since date of death) are available to anyone.

Send a letter stating the following information:

- ❖ Full name of individual
- ❖ Applicable date (birth/marriage/death)
- ❖ Daytime phone number in case further information is needed

The standard cost is \$22.00 per record, but increases by \$22.00 for every three year span of search requested. You may pay using a check or money order made payable to the City of Peekskill. Kindly send a **self-addressed stamped envelope** along with your request.

Mail to:

City Clerk's Office  
840 Main Street  
Peekskill, New York 10566

### **Applying In Person:**

The City Clerk's Office is located at 840 Main Street. Our regular hours are 9:00 AM to 4:00 PM. In July and August we are on summer hours, 8:30 AM to 4:00 PM. Birth Records (75 years or more passed since date of birth), Marriage Records (50 years or more passed since marriage date) and Death Records (50 years or more passed since date of death) are available to anyone.

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