



Peekskill Parks & Recreation Department • 1 Robin Drive  
734-7275 • [www.cityofpeekskill.com](http://www.cityofpeekskill.com)



### PROGRAM EVALUATION FORM

Your feedback is important to us! Therefore, in an effort to better serve the community and to ensure the utmost quality of our programs, the Peekskill Parks & Recreation Department would appreciate if you would take a moment to complete this evaluation form and return it to the site/program coordinator,

Program Name: \_\_\_\_\_  
Participant's gender: Male  Female  Grade: \_\_\_\_\_ Age: \_\_\_\_\_

**Please rate the following based on the listed descriptions:**

5 = Excellent	Program expectations were exceeded
4 = Good	Program expectations were met and sometimes exceeded
3 = Satisfactory	Program and expectations were adequate and improvements could be made
2 = Poor	Program often failed to meet expectations and improvements could be made
1 = Unacceptable	Program consistently failed to meet expectations and improvements are a must

#### Recreation and Administration

▪ Publicity prior the start of the program:	5	4	3	2	1
▪ Activity/Program fees:	5	4	3	2	1
▪ Professional & Courteous Staff	5	4	3	2	1
▪ Program Organization	5	4	3	2	1
▪ Overall, how would you rate this program?	5	4	3	2	1

Additional Comments: \_\_\_\_\_

#### Instructor and Staff

▪ Knowledge of Program:	5	4	3	2	1
▪ Presentation of Program:	5	4	3	2	1
▪ Professional attitude and appearance:	5	4	3	2	1
▪ Communication with parents and students:	5	4	3	2	1

Additional Comments: \_\_\_\_\_

#### Facility and Schedule

▪ Overall condition and cleanliness:	5	4	3	2	1
▪ Condition of equipment:	5	4	3	2	1
▪ Convenient (class time and location):	5	4	3	2	1

Additional Comments: \_\_\_\_\_

Please answer the following questions:

- How did you hear about the program? \_\_\_\_\_
- Did you/your child have fun? \_\_\_\_\_
- Would you recommend the program to a friend? \_\_\_\_\_
- Do you feel the program was worth the fee you paid? \_\_\_\_\_
- What did you enjoy the most about the program? \_\_\_\_\_
- What did you enjoy the least about the program? \_\_\_\_\_
- Suggestions for other programs you would like to see the department offer: \_\_\_\_\_