

**AUTHORIZING RESOLUTION**  
*(City of Peekskill Community Kitchen Program Grant)*

A regular meeting of the Peekskill Facilities Development Corporation was convened on March 26, 2024, at 7:00 p.m. at 840 Main Street, Peekskill, New York 10566

The following resolution was duly offered and seconded, to wit:

Resolution No. 2024- 2

RESOLUTION OF THE PEEKSKILL FACILITIES DEVELOPMENT CORPORATION AUTHORIZING (i) THE ISSUANCE OF AN UP TO \$35,000 GRANT TO THE CITY OF PEEKSKILL COMMUNITY KITCHEN PROGRAM TO SUPPORT THE SPRING 2024 SESSION (AS FURTHER DEFINED HEREIN) AND (ii) THE EXECUTION AND DELIVERY OF A GRANT AGREEMENT AND RELATED DOCUMENTS.

WHEREAS, pursuant to Sections 402 and 1411 of the Not-For-Profit Corporation Law (“N-PCL”) of the State of New York, the Peekskill Facilities Development Corporation (“PFDC”) was established as a domestic, not-for-profit local development corporation pursuant to a Certificate of Incorporation (the "Certificate") to undertake certain charitable and public purposes, among other things, including relieving and reducing unemployment, promoting and providing for additional and maximum employment, bettering and maintaining job opportunities, instructing or training individuals to improve or develop their capabilities for such jobs, carrying on scientific research for the purpose of aiding the City of Peekskill, New York (the "City") by attracting new industry to the City or by encouraging the development of, or retention of, an industry in the City, and lessening the burdens of government and acting in the public interest; and

WHEREAS, pursuant to the N-PCL and the Certificate, the PFDC has established a Community and Economic Development funding program (the “PFDC Program”) whereby the PFDC provides funding to certain projects, programs and organizations to undertake community and economic development programs within the City; and

WHEREAS, PFDC also maintains certain restricted funds that may be utilized for job training, apprenticeship and youth training programs (herein, the “PFDC Job Training Fund”); and

WHEREAS, the City Nutrition Department’s Community Kitchen Workforce Development & Retention Program is an innovative 12 week workforce development and skills building offering that empowers youth and young adults to learn foodservice basics in a safe, enriching environment that replicates the modern foodservice workplace (the “Community Kitchen Program”), such Community Kitchen Program being more particularly described within the proposal attached hereto as **Exhibit A**; and

WHEREAS, gaining equitable access to a professional skills development program such as the Community Kitchen Program, without the financial burden associated with traditional culinary instruction offers local youth and young adults a springboard to success in the culinary industry; and

WHEREAS, the City has requested funding assistance from the PFDC Program in the amount of up to \$35,000 (the “Grant”) to support the Spring 2024 session of the Community Kitchen Program (the “Spring 2024 Session”); and

WHEREAS, in furtherance of the PFDC’s charitable and public purposes of promoting youth education, job training and economic development, lessening the burdens of government and acting in the public interest, the PFDC desires to support the Spring 2024 Session; and

WHEREAS, the provision of such Grant being consistent with the PFDC Job Training Fund, the N-PCL and the Certificate; and

WHEREAS, the PFDC desires to authorize the Grant and the execution of related Grant Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE PEEKSKILL FACILITES DEVELOPMENT CORPORATION AS FOLLOWS:

Section 1. The Corporation hereby authorizes the provision of the Grant to the Community Kitchen Program in furtherance of the Spring 2024 Session. The Chairman, Vice Chairman and/or the Chief Executive Officer of the Corporation are hereby authorized, on behalf of the Corporation, to execute and deliver a Grant Agreement, along with related documents (collectively, the “Documents”), in such form as prepared and approved by counsel to the Corporation and as approved by the Chairman, Vice Chairman and/or the Chief Executive Officer.

The following conditions shall be satisfied by the Community Kitchen Program:

- **Reports on Spring 2024 Session status at the end of each of Modules 1, 2, and 3**
- **Presentation(s) by program participants at [July 23, 2024 PFDC Meeting]**
- **Invitation of PFDC Board members, and Executive Director to attend the end of term dinner**
- **Photos and final event video**

The Grant will be disbursed by PFDC to the Community Kitchen Program following execution of this Agreement by the parties, in the accordance with the below schedule, as same may be approved and authorized by the Executive Director of PFDC.

<b>[On Completion of Module Two: April __, 2024]</b>	<b>\$12,500</b>
<b>[On Completion of Module Three: May __, 2024]</b>	<b>\$12,500</b>
<b>[Following Completion of Spring 2024 Session]</b>	<b>Balance of actual costs, up to \$10,000</b>

Section 2. The Secretary or Assistant Secretary of the Corporation are hereby authorized, where appropriate, to affix the seal of the Corporation to the Documents and to attest

the same, all with such changes, variations, omissions and insertions as the Chairman, Vice Chairman and/or Chief Executive Officer of the Corporation shall approve, and the execution thereof by the Chairman, Vice Chairman and/or Chief Executive Officer of the Corporation to constitute conclusive evidence of such approval.

Section 3. The members, officers, employees and agents of the PFDC are hereby authorized and directed for and in the name and on behalf of the PFDC to do all acts and things required and to execute and deliver all such certificates, instruments and documents, to pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes of the foregoing resolutions and to cause compliance by the PFDC with all of the terms, covenants and provisions of the documents executed for and on behalf of the PFDC.

Section 4. These Resolutions shall take effect immediately upon adoption.

Dated: March 26, 2024

The question of the adoption of the foregoing resolutions was duly put to vote on roll call, which resulted as follows:

	Yea	Nea	Absent	Abstain
Alan Kravitz	[ X ]	[ ]	[ ]	[ ]
Drew Claxton	[ X ]	[ ]	[ ]	[ ]
Deborah Post	[ X ]	[ ]	[ ]	[ ]
Julienne Bell-Smith	[ X ]	[ ]	[ ]	[ ]
Rohan de Freitas	[ X ]	[ ]	[ ]	[ ]

The Resolutions were thereupon duly adopted.

STATE OF NEW YORK                    )  
COUNTY OF WESTCHESTER        ) SS:

I, the undersigned Secretary of the Peekskill Facilities Development Corporation, DO  
HEREBY CERTIFY:

That I have compared the annexed extract of minutes of the meeting of the Peekskill  
Facilities Development Corporation (the “Corporation”), including the resolution contained  
therein, held on March 26, 2024, with the original thereof on file in my office, and that the same  
is a true and correct copy of the proceedings of the Corporation and of such resolution set forth  
therein and of the whole of said original insofar as the same related to the subject matters therein  
referred to.

I FURTHER CERTIFY, that all Directors of said Corporation had due notice of said  
meeting, that the meeting was in all respects duly held and that, pursuant to Article 7 of the Public  
Officers Law (Open Meetings Law), said meeting was open to the general public, and that public  
notice of the time and place of said meeting was duly given in accordance with such Article 7.

I FURTHER CERTIFY, that there was a quorum of the Directors of the Corporation  
present throughout said meeting.

I FURTHER CERTIFY, that as of the date hereof, the attached resolution is in full force  
and effect and has not been amended, repealed or modified.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said  
Corporation this 26<sup>th</sup> day of March 2024.

*Rohan de Freitas*

Secretary